

**.LYSA Board Meeting
January 5, 2016, 7pm
Sunnycrest Room - Town Hall Offices**

Attendees: Jessica Anastasi, Bob Corning, Paul D'Errico, Eric Goedde, Joe Green, Paul Roberson, Chantal Schreiner, Sam Schreiner, Kerri Stanley

The Meeting was opened at 7:02 pm.

The 11/3/15 Meeting Minutes were reviewed. The date of the AGM had been changed to 12/30 from the original 12/9 date. A motion was made by Paul, seconded by Sam. The Minutes were approved with this one change.

New Business:

New position eligibility and appointment - Director of Facilities

One letter of interest was received by Paul D'Errico to date. To be eligible, a member had to have 3 years of experience on the board and this doesn't have to be consecutive. Paul indicated in his letter of intent that he would forego his usual payment of \$100 per week to run/cook in the concession stand, as is a requirement to be on the executive board and since we are a non-profit organization. Joe commented on the requirements and Bob commented that our former president, Patti Maccabe, had approached him and offered him the position, stating that there was another individual who was strongly interested. However, Bob stated that he was not interested in the position, despite his qualifications and eligibility.

Joe stated that we needed to be diligent in pursuing more volunteers to fill the various positions within the organization. Coordinator positions would need to work directly with the person in this new position as there are different aspects to the description that include budgeting, etc.

Sam asked what the next step would be in appointing the position to Paul. We reviewed the by-laws and how this would apply and whether or not this position can be appointed now or if it had to wait until the AGM in February. Joe proposed that this position can be appointed since there is no other individual interested or eligible. He read the by-laws to clarify there is no negligence in this endeavor. Joe asked for a motion to be made to accept Paul as the Director of Operations. Sam made the motion, Kerri seconded it. Paul was appointed.

Presidential Candidate Appointment:

Joe clarified that the position of the president has no more power than the rest of the executive board members. He stated that Patti took her role differently than what our constitution implies and it made the job overwhelming for her. Joe stated he received two acknowledgements of candidacy from Sam Schreiner (current treasurer) and Kerri Stanley (current secretary). Joe stated again that he was not interested in the position. No other individuals have expressed interest. Joe stated that to be a president, you should have a vision and to state that vision. Sam

suggested a 2-3 minute presentation followed by a Q & A. Chantal asked if there was an email we could send out to members to get their input. Eric Goedde asked for a 1-page statement to provide a vision, a little bit of biography, and goals and objectives - something that will give the voter an understanding of the candidate.

1. Why do you want to become President (includes bio and objectives)?
2. How do you see soccer developing in Londonderry?
3. How do you see the relationship going forward between LUSC and LYSA?

Bob commented on the LUSC aspect and how he was forced into being a liaison between the two organizations. Joe stated the two communication coordinators/directors should meet soon. The bottom line is that the game is about the kids and what is best to do for them going forward.

Chantal asked for a date for candidates to provide submissions. We decided info would be provided to the Communications Coordinator by February 1 who will publicize them. We discussed incentive to get members to attend the meeting to vote, such as \$10 off of spring registration and offer some other prize, like two \$50 Amazon gift cards to raffle off.

Chantal contacted the school board about distributing flyers to the schools. Flyers need approval by the superintendent before being run off (task done by LYSA), and distributed to the schools. The goal would be to get a flyer out to schools around February 1 with LYSA dates to save, candidate info, open volunteer positions. Chantal will check with Kathy to see if she can provide flyers to save costs versus getting them done for a fee. We would want to put something in the Londonderry Times as well, and include registration information.

The duties of the person handling communication needs to be clarified so they don't overlap with those of the executive secretary. All communication to members will go through the Communication Coordinator, authorized by executive board members and/or the secretary.

Eric stated that parents don't step up to volunteer because they don't have the knowledge of what the task entails (in coaching, primarily). Joe asked Eric if he would be willing to step up as the coaching coordinator. This person would coordinate getting volunteers the resources needed to feel more comfortable taskin, coordinate their training, and incentives to increase the overall numbers. Eric stated he'd help out where needed, but wanted to express his inexperience and background in the game, but has the other necessary skills and would have the support of other LYSA board members. Kerri made a motion to appoint Eric as the Coaching Coordinator, Sam seconded.

Sam made a motion to clarify the names of the coordinators: Volunteer (Kathy), Communication (Chantal), Coaching (Eric).

A referee coordinator is needed and Joe asked if anybody was interested. Chantal stated she would take it on if nobody else was interested. Kerri suggested this be something we have NHSL handle as it can be stressful and time-consuming, but it was tabled at the moment.

Chantal will send a message out to all members to provide feedback on info that will be included in the flyer to be sent out to members in early February.

Audit and Taxes:

Don Tishler, a former tax accountant, is not available to assist us as we currently have no accountant handling LYSA business. We are searching for a new one and also pursuing getting an audit as we've never had one before. Sam has solicited 2 quotes to date who provided quotes for approximately \$3500. It would be about \$800 to get our taxes done. A 1099 form would need to be provided to any refs who profited more than \$600 in the year. There are likely a couple referees who may have met this threshold. Eric questioned this since refs were paid in cash, so the owner should be liable for this. We need to investigate this further to see if we are required to provide forms to the referees.

Joe stated his intent on getting the audit done as soon as possible. Although the fee seems high, it is beneficial since LYSA has never had an audit. Joe asked Bob to reach out to Ed Lapointe, an accountant he knows, to get another quote. Bob will give Sam his contact info and Sam can use Bob's name when he follows up with him. Sam stated it is about \$200 an hour for a small accounting firm to charge us for 2 years (2014, 2015). Sam will figure out the 1099 requirements, email the board, and have info to share at our next board meeting.

Inter-Town Meeting:

Jess stated she was going to try to set up a meeting sometime in February with the other Rec town leagues. The challenges she sees is that some towns don't have a representative and would send nobody or somebody without enough knowledge. She will put a draft agenda together and put it out to them for feedback. It is likely that half of the number of towns will participate since it will be for the spring season, so the meeting should be small but this is good to get rules and terms established going forward. Jess would like the guidelines for sportsmanship to be clearer among the leagues too. Bob suggested that specific guidelines be put in place and require coaches to sign off on it. Jess will put together a list and bring it to our next board meeting to edit.

NHSA follows US Soccer, whose birthdate will change to January 1. Kerri will pursue this further to get clarification.

There was discussion about when games get out of control, that coaches and young refs address it. Sometimes parents coach from the sidelines and get rowdy and if the ref is young, he or she doesn't feel comfortable to address it. In information provided to coaches and refs, they need to be informed they should not hesitate to "set the reset button". This is a great opportunity to have field marshals for U10 and above to oversee this to minimize this happening.

Plans for upcoming season:

Joe made a motion to table #7 of the agenda (Plans for upcoming season) to our next meeting. Sam seconded.

The meeting was adjourned at 8:58pm. Our next meeting will be February 2, 2016 at 7pm at the town hall offices.