

LYSA Meeting Minutes
April 13, 2016
Woodmont Conference Room
Audio-Recorded beginning at 7:25pm

Attendees: Jessica Anastasi, Sang Buddhiraju, Bob Corning, Paul D'Errico, Alli Flaherty, Eric Goedde, Joe Green, Paul Roberson, Chantal Schreiner, Sam Schreiner, Kerri Stanley

I. Prior Meeting Minutes

Motion to commence meeting at 7:20pm, Joe made, Sam seconded.

Motion to approve minutes by Sam, Chantal seconded, all approved.

II. Registration Update - Joe

a. Current Numbers - Players and Coaches

337 total registrations. Up year over year, just not sure by how much. But a good sign considering Spring is usually our light season.

No U18 team this year due to numbers (only 3). Refunds forthcoming, most likely this coming weekend. Jessica/Joe to communicate with registrants.

Joe mentioned that the schedule hinges upon changes to numbers of teams, fields, etc. he needs to know if this changes, and needs from coordinators: how many teams, what fields, and what times ASAP. Everyone was asked to have this to him by Sunday 4/17 at noon.

(Kerri joined at 7:25pm)

Field availability question from Jessica about game scheduling...what field is available for her division. Bob said field 7 was available.

Coaching Needs: One U8 Coach, 4-6 U4 Coaches, U6 all set.

b. Coordinators - initiate teams...

Joe emphasized again that coordinators NEED to start setting their teams, and Communicate with him about the information above so that he can set the schedule. By noon on Sunday.

Lots of discussion continued about fields, usage, lining etc. Clarity made about number of fields needed by Bob to paint, lay-out etc. Confirmed we need 2 for Spring, 3 for fall. Plus U4 fields.

c. Reimbursement of coach background checks, volunteer fees - process

Some have been processed for the background checks.

Topic of discount fees came up associated with credit card transactions, as well as fees per transaction.

Eric questioned how often batches are made, maybe move from daily to weekly, or bi-weekly, as a cost saving measure.

Question about are we getting the \$10 fee back when we do a refund? Sam to revisit with vendor/GotSoccer.

III. Finance Update, Tax Filing and Audit Status- Sam

Sam updated board, March bank statement on Google drive. Registrations are up, revenues are up.

Non-profits tax filing rae due 5/19, not 4/15, so we have some time. We file a 990 form, which gives us the extension.

Audit won't take place prior to end of tax season, so will revisit once tax season is over.

Joe provided a reference to Sam to consider for the audit, and will email details to Sam.

IV. Communication- Chantal

a. Newsletter

Pushing the close of the season registration right now is the biggest focus. Then will push volunteers once registrations close.

b. Volunteers

Emails to go out. Kerri mentioned Parents are probably waiting for the schedule to determine volunteering or not. Biggest question mark right now is the Field Marshall. Jessica commented about having them check in to the concession and then look for the coaches.

Equipment sorting, already have 4 volunteers signed up for this. Will coordinate with Alli. Bob added three/four things that are a must for field marshals:

- 1/ Parents should not be on same side as players
- 2/ Chairs set up at least 4 feet from sidelines
- 3/ No excessive interaction between coaches and referees
- 4/ NO interaction between parents and referees

Intro to field day - May 3rd.

Point of clarification by Joe - meeting is being recorded - no objections by any

V. Inter-Town League Update - Jessica

Scheduled to open 4/23. Schedules are still being compiled. Jessica will have an "on-call" list. No double-rostering per Joe, clarification agreed upon

Going to make a post via Chantal to get 3 more players to round out the teams and for those who want to be on call.

U12 could also do the same with the "on-call" list.

VI. Uniforms - Inventory and Orders

Sam spoke with Tom, orders processed through him in the past. Orders put in for the

U12 teams due to priority.
U4-8 teams of 10 (jerseys) (Play 4v4)
U6-10 teams, 10 per team (Play 4v4)
U8-8 teams, 12 per team (Play 6v6)
U10-4 teams, 15 max per team (Play 8v8)
U12-2 teams, 18 max per team
U15 - already have
U18 - no teams

Coaches shirts - lots of emails back and forth. Wick away are \$10 per. LYSA logo, coach on the back, however; other towns don't put coach on the back. More apt to be worn outside of LYSA. All agreed this was the way to go so we will forego having "Coach" on the shirts.

Coach color won't be the same as team - we want to have a stockpile. Red with black logo. Much discussion, but we settled on Red so that it will stand out.

Kerri - two points. She asked Tom about socks, and a cost-savings if we don't do socks. Most agreed that socks are not necessary. Second, bulk ordering for the shirts... Kerri spoke with Concord Orthopedics this past week. We need to give them a sponsorship proposal for the tee shirts but something to consider is that we maybe shouldn't order in bulk now, when the shirt content will/could change in the fall.

Sam to communicate to coordinators what colors are being ordered so that the colors can be assigned to teams, which are communicated.

VII. Concession cleaning - Paul D.

About 75% clean. By end of week, Monday it will be completed.

Port-a-potty needs to be ordered.

Spring will have a scaled down menu as previously discussed.

VIII. LYSA / LUSC update

Not much to touch upon this at this point beyond the meeting we had in March.

Website, demosphere - not much done at this point.

Still focusing on, however; we are looking to table this until after we get our season launched.

Joe commented on Lights - Town Council feels positively about this, looking for Rec Commission to advise the council that the funds are to be used for the lights, and then the money will be released.

Multiple quotes are being obtained for the installation, construction, Joe thanked Eric for the suggestion from our previous meeting.

IX. Fields - Bob C.

a. Field 3 closed for spring season

b. Lacrosse field usage of 1 & 2 Thur nights, Sundays - Kerri checking this ...

Touched upon all of this previously in item # II.

Saddle bags ordered, paint being ordered.
Volunteers are being lined up, conversation initiated. More to come.

X. Internet and Video Surveillance

Right now we do not have a Wi-Fi connection. It was on T-Mobile account, that which was shut down at some point during the winter. Video surveillance is still there, just needs to be re-initiated. Make sense to install cables from street to the concession? No clear decision made about this, more discussion/decisions to be decided as we near season start.

XI. Other Business

New nets per Joe is something we need to discuss. Sam asked to table until middle of summer. Let's get through the season launch first.

Flags in GotSoccer system registrations will be changed to color "green."

Need for the meeting on the 19th? Consensus seems to be that we forego the meeting on 4/19 and meet on 5/3 following the Intro to the Fields nights. Actually settled on moving meetings to 2nd Wednesdays, so it will be May 11th as our next scheduled meeting at the concession. All in agreement.

No other business heard.

Motion to adjourn made by Sam, seconded by Joe. Adjourned at 8:58pm.

Respectfully Submitted,

Paul M. Roberson
LYSA Secretary
April 15, 2016